

**UNOFFICIAL
AS OF 12/18/08**

**LIBRARY TRUSTEE
MINUTES**

DECEMBER 17, 2008

PRESENT: Lisa Iodice (Chair), Richard Chamberlin (Vice-Chair), Sue Plante, Jennifer Foley, Mike Lawler, Ruth Ann Biron, Hank Boyle. Also Present: Dianne Hathaway (Director) and Phil D'Avanza (BOS).

Chairman Iodice called the meeting to order at 7:27 p.m.

APPROVAL OF NOVEMBER 2008 MINUTES

M. Lawler moved, seconded R. Biron by to accept the minutes as amended.

Amendments: Page 2, first paragraph: M. Lawler moved, seconded by R. Biron that the step and merit increases ~~will~~**may** be tied to the evaluations, including a decrease in steps beginning in 2009. The Trustees ~~will~~**may** establish a formal policy in January 2009.

Voted unanimously in the affirmative. H. Boyle and L. Iodice abstained.

APPROVAL OF NOVEMBER 2008 NON-PUBLIC MINUTES

R. Chamberlin moved, seconded by H. Boyle to approve two sets of the non-public session minutes as amended (Personnel Minutes).

Personnel Minutes

Amendments: M. Lawler moved, seconded by R. Biron that the step and merit increases ~~will~~**may** be tied to the evaluations, including a decrease in steps beginning in 2009. The Trustees ~~will~~**may** establish a formal policy in January 2009.

2nd set of Non-Public Minutes

No Changes

Voted unanimously in the affirmative.

PUBLIC COMMENTS

No comments were received from the public.

TREASURER'S REPORT

The monthly report was reviewed. The Director reported that the end of the year budget will be very close to being over spent. One of the electrical panels needed repair. The electrical work for the floor in the Children's Room went over the CIP amount. The Goffstown Public Library won the Finlay Challenge and

received \$25,000!! A public hearing will be scheduled in order to accept the monies. A discussion ensued regarding possible uses of this money.

DIRECTOR'S REPORT

Meeting Highlights – Weekly Rotary meetings and monthly board meeting; chaired GMILCS executive board and full board meetings; town department head meeting; facilitated monthly book discussion group; attended multiple budget deliberations; attended monthly Hillstown Cooperative meeting; chaired an additional GMILCS Executive Board meeting for retreat planning; GMILCS TechNet meeting; Finlay luncheon & announcement on 12/17.

Building – much needed changes have been made to the computer networks to make the library more efficient, and to tighten up security.

GMILCS – Meets on December 18, 2008.

November Statistics – The statistics were very impressive.

Staff – Two pages were hired for fewer hours to replace one page.

Outreach with Sandy –

Crispin's 1 meeting, 2 work sessions

Boy Scout shout-out filming

Pie Auction

Continuing Ed:

Building an online Reference Collection

Adult Services:

College Financing – cancelled

Book Discussion – 7 attendees

Big Read planning meeting

Other:

NHLA conference

2 Eventkeeper teleconferences

Friends of the Library – No meeting has been scheduled. The pie auction was a great success and raised about \$850.

Articles of Interest and Education – included in packet.

OLD BUSINESS

Finance Committee – Investment Policy tabled. CD Renewal on 12/19/08. After a lengthy discussion about how to reinvest the CD's, the Board decided to reinvest all CD's for a 30 day period and revisit this subject at the January 2009 meeting.

Personnel Committee – No report.

Strategic Planning Committee –Mission, Goals and Objectives; Activities- No report.

NEW BUSINESS

Reschedule appreciation Breakfast -The breakfast will be rescheduled to a Friday morning in January.

BOS Meeting, Monday, December 22, 2008 –D. Hathaway will attend the next BOS meeting and present the \$25,000 check from the Finlay Challenge.

Resignation – D. Hathaway reported that Judy Pancoast has resigned as Library Trustee. A formal resignation will be forthcoming.

Recognition of Staff – A discussion ensued regarding the need to recognize all of the efforts of the staff concerning their hard work in achieving the Finlay Challenge award. Suggestions are welcome.

A discussion also ensued regarding the process of spending Trustee monies. The Trustees are under the assumption that the monies must be reflected in their budget prior to the monies being spent. D. Hathaway will contact Terry Knowles for further explanation and reference to the RSA's.

ADJOURNMENT

R. Chamberlin moved, seconded by J. Foley to adjourn the meeting. So voted.

Next Meeting – Wednesday, January 21, 2009.

Respectfully submitted,
Jo Ann Duffy