

**UNOFFICIAL
AS OF 03/20/08**

**LIBRARY TRUSTEE
MINUTES**

MARCH 19, 2008

PRESENT: Steve Brzozowski, Lisa Iodice, Hank Boyle, Ruth Ann Biron, Richard Chamberlin, Mike Pelletier, Judy Pancoast, Dianne Hathaway, Sue Plante, Brenda Pfahnl and Jennifer Foley.

Retiring Chair Steve Brzozowski called the meeting to order at 7:00 p.m.

S. Brzozowski stated he has enjoyed serving on the Board of Trustees. He is an avid library supporter. The library is very welcoming, efficient and considerate of the patrons. He has been gratified to be associated with the library over the years.

D. Hathaway stated that Steve has been a wonderful chair.

Selection of New Chair and Vice-Chair

S. Plante nominated for Chair a person who has set an example and has done a wonderful job on the Board, Lisa Iodice. Voted unanimously in the affirmative.

M. Pelletier nominated R. Chamberlin as Vice-Chair. Voted unanimously in the affirmative.

H. Boyle has applied to be an alternate.

APPROVAL OF FEBRUARY 2008 MINUTES

R. Chamberlin moved, seconded by B. Pfahnl to approve the minutes as presented. Voted unanimously in the affirmative.

PUBLIC COMMENTS

No comments were received from the public.

TREASURER'S REPORT

The first report for 2008 was distributed to the Board members.

Trustee Accounts were reviewed.

The library improvement fund will be used toward the CIP project.

Acceptance of \$50 memorial donation in memory of Steven John Karanikas from Susan and William Tucker. Request to purchase books about baseball for any and all age groups

R. Biron moved, seconded by B. Pfahnl to accept the \$50 donation. Voted unanimously in the affirmative.

DIRECTOR'S REPORT

Meeting Highlights – weekly Rotary meetings and auction meeting; chaired GMILCS executive board and full board meetings; facilitated book discussion group; proctored exam; town department head meeting; chaired 2 GMILCS PR meetings; attended a TechNet meeting; NELA conference committee meeting in Mass; NHLA committee meeting; monthly Hillstown co-op meeting.

Building – Everything is fine. Flooring RFP draft is nearly ready to be mailed. Marc Tessier is now the town building inspector; no news whether a new building supervisor will be hired.

GMILCS – Meets on March 20. The new ILS committee and the system administrator are currently in negotiations with Polaris about the price of a new system and what functionally will be included. Beginning Monday, 3/17 patrons will be able to place requests at any library for van delivery to us.

February Statistics –The statistics look very good. 254 cardholders were added during the month of February.

Staff – Carded 171 people at the polls on March 11; scheduled to card people at the Judy Pancoast concert on March 14 and at the Easter Bunny Breakfast on March 15; I will be at PLA March 25-29 in Minneapolis with my laptop and in email contact. Sandy and I are toning down the pace of our challenge activities. March was way too packed!

Outreach with Sandy:

Open House, 3 Maple Avenue visits 130 kids; GTV Training; Historic District Commission; Crispin's Board; Book Discussion 7 people.

Friends of the Library – “Knitting @ Night” back on March 25 at 6:00 p.m. They are beginning to plan the book sale scheduled for Saturday, June 7.

Finlay Challenge – Spent 1671 out of the 1500 allocated. The Director requested an additional \$1,000 from fine monies. **M. Pelletier moved to approve the expenditure of an additional \$1,000 for the Finlay Challenge expenses. Seconded by S. Plante. Voted unanimously in the affirmative.** J. Foley suggested that a suggestion box be located in the lobby area asking for suggestions if the library is successful in receiving the \$25,000.

Articles of Interest and Education – included in packet.

OLD BUSINESS

Finance Committee – Investment Policy Update

The interest rates are declining. L. Iodice will contact K. Rose again concerning the Trustee of the Trust Funds investment policy.

Personnel Committee

Non-public session will be held.

Strategic Planning Committee

Cheryl Bryan will be here on April 16 to work with the Board in an orientation session.

NEW BUSINESS

Code of Conduct – A public hearing is scheduled for Monday, March 24 at 7:00 p.m. at the Town Hall. The Town Administrator has asked if the Trustees wanted to be included. The Trustees will review this information further.

NONPUBLIC SESSION RSA 91-A:3 II (a) Personnel

A motion was made by L. Iodice to enter non-public session at 8:35 p.m. Seconded by R. Chamberlin. A roll call vote was taken with all members voting in the affirmative. J. forest abstained.

A motion was made by L. Iodice to return to public session at 8:55 p.m. Seconded by R. Biron. Voted unanimously in the affirmative.

A motion was made by R. Biron to seal the non-public minutes for a period of five years. Seconded by R. Chamberlin. Voted unanimously in the affirmative.

ADJOURNMENT

R. Chamberlin moved, seconded by M. Pelletier to adjourn the meeting at 8:56 p.m. So voted.

Respectfully submitted,

Jo Ann Duffy