

**UNOFFICIAL  
AS OF 01/07/07**

**LIBRARY TRUSTEE  
MINUTES**

**DECEMBER 20, 2006**

**PRESENT:** Steve Brzozowski (Chair), Mike Pelletier, John Caprio (Selectmen's Rep), Hank Boyle, Richard Chamberlin, Lisa Iodice, and Dianne Hathaway (Director).

Chairman Brzozowski called to order at 7:00 p.m.

**ACCEPTANCE OF NOVEMBER 2006 MINUTES**

**M. Pelletier moved, seconded by L. Iodice to approve the minutes as presented. Voted unanimously in the affirmative.**

**PUBLIC COMMENTS**

There were no members of the public present.

**TREASURER'S REPORT**

The Trustee Accounts were reviewed. The Board members also reviewed the Expense Report.

**DIRECTOR'S REPORT**

**Highlights** – Weekly Rotary meetings and monthly executive board meeting; will attend GMILCS executive board and full board meeting on December 21; monthly town department head meeting; monthly NHLA meeting; facilitated monthly book discussion; attended Planning Board on November 30; read to a 3<sup>rd</sup> grade class at Bartlett School; attended monthly Hillstown Coop meeting; proctored an exam for an online student; spoke with the Blank Page group about their 2007 meeting plans – they will facilitate their own meetings.

**Building** – the lighting project is scheduled to take three days. It will take approximately 1.5 years before the Town sees a savings.

**GMILCS** – Will meet on December 21. The Executive Board is planning a retreat for February 2007.

***November Statistics –***

The monthly statistics were reviewed. They look very good.

***Staff*** – Sandy and Dianne continue to work on the personnel plan. Six staff members toured the historic Grasmere Town Hall. The second floor holds an auditorium and can possibly be used for future library events. GMILCS serials training for two staff members was recently held. Barbara completed graduate cataloging class. The third floor has been rearranged so it can be more user-friendly. Film night will no longer be held due to poor attendance. Dianne is co-chairing the Hillstown Coop for 2007 along with the director of the Merrimack Public Library.

***Friends of the Library*** – The meeting is scheduled for January 23 at 7:00. “Knitting @ Night” at 6:00 p.m., as well as December 26.

***Bookends Column –***

Articles of interest were included in the Board’s packet.

**OLD BUSINESS**

***Finance Committee – 2007 Budget Presentation***

No report.

***Personnel Committee***

No report.

***Strategic Planning Committee***

Lisa Iodice has been working with the staff on implementation of suggested changes.

***Project at 12 High Street (Parker Colby House)***

The Planning Board will be holding a public hearing on Thursday, January 11, 2007 at 7:00 p.m.

***Using GTV for PR***

Mike Pelletier reported that he has completed a fourth video, which has been receiving air time. Sandy Whipple would like to purchase a video camera so that she can begin recording weekly library events. The approximate cost is \$1,000. Additional information on this equipment will be provided to the Trustees.

**NEW BUSINESS**

There was no New Business to discuss.

**ADJOURNMENT**

**M. Pelletier moved, seconded by R. Chamberlin to adjourn the meeting. So voted.**

**THE NEXT MEETING IS SCHEDULED FOR JANUARY 17, 2006. (Benjamin Franklin's Birthday!)**

Respectfully submitted,

Jo Ann Duffy