

**UNOFFICIAL
AS OF 01/17/05**

**LIBRARY TRUSTEES
MINUTES**

December 15, 2004

PRESENT: Terry Pare Curtis (Chair), Steve Brzozowski, Lisa Iodice, Susan Osburn, George Fullerton, Hank Boyle, and Dianne Hathaway (Director).

Chairman Curtis called the meeting to order at 7:00 p.m.

ACCEPTANCE OF NOVEMBER 2004 MINUTES

G. Fullerton moved, seconded by S. Brzozowski to approve the minutes as presented. T. Curtis abstained.

Voted unanimously in the affirmative.

PUBLIC HEARING

The public hearing was called to order for the purpose of accepting and expending unanticipated revenue in the amount of \$100 to support library programming. No comments were received, and the public hearing was declared closed.

**G Fullerton moved, seconded by H. Boyle to accept the donation as presented.
Voted unanimously in the affirmative.**

PUBLIC COMMENT

There were no comments from the public at this time.

TREASURER'S REPORT

The Trustees received the Expense Report from the Town for the month of November. The Trustees also reviewed the Trust Fund Report.

DIRECTOR'S REPORT

Building Issues

The painting project has stopped and will resume in the spring. The monies for the painting project need to be encumbered. A request will be submitted to the Board. Susan Osburn stated that the contractor should guarantee that the outside of the building is clean prior to applying the paint. The telephone problems are improving. The stonewall will be repaired shortly.

Main Street Program

The Town Hall replicas are for sale. The Board will purchase one for the Library. The Board will decide if they wish to begin a collection of Goffstown memorabilia.

GMILCS

The new Technology and Training Librarian, Lisa Eaton, will begin on January 17.

November Statistics

The statistics for November were provided to the Board and reviewed. The number of cardholders has dropped because cards, which have expired for two to three years, have been purged. Circulation has been steady. D. Hathaway felt that the library would probably see a leveling off due in part to size restrictions of the facility and the ongoing parking issue.

Staffing

The Holiday Breakfast is scheduled for December 17. Plans for the Vietnam Moving Wall continue. The Board commended Sandy Whipple for spearheading the program. The School Board approved the location of the wall. Community members are being recruited to help with this event. The Clergy Association has also offered their services. The wall will arrive on July 8.

Friends of the Library

The Friends of the Library met on December 14. They have assisted with Patron Appreciation Day, and raffled off the ski chair. They would like to develop a plan for use of the meeting room.

Bookends Column

Included in the Board's packet.

OLD BUSINESS

Budget Committee

The Town Sub-Committee of the Budget Committee deliberated on the library budget last week and approved the request as presented. The full committee will be meeting on December 16.

Personnel Committee

The Personnel Committee has not yet met.

Long Range Planning

No report.

Trustee Positions for March 2005

The sign-up period is January 19 through January 28. Candidate's night is scheduled for February 15.

Goffstown Library Trustee Meeting Minutes
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ADJOURNMENT – Next Board Meeting is January 19, 2005
Meeting adjourned.

Respectfully submitted,

Jo Ann Duffy